

City of Elgin

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October 22, 2003

Union County Commissioners
1106 "K" Ave.
La Grande, OR 97850

Re: Transient Tax Discretionary fund grant: Elgin FBLA Project Facelift

Dear Commissioners,

The FBLA parking lot paving project has been completed. By this letter I am requesting disbursement of the Discretionary Fund grant in the amount of \$2,625 payable to the City of Elgin as the project manager. This is 87.5% of the amount committed, recognizing the reduced cost of the completed project, (see attached accounting).

The original project proposed by the FBLA was the paving of the entire area surrounding the auto parts store (ref. to the enclosed map, outlined in red). However the contractor estimate for this work was in excess of \$68,000 and beyond the capacity of the FBLA and their partners. The post office had pledged \$10,000 to pave their portion of the alley, however the City was not able to get an easement for that portion of the alley (outlined in green). The post office leases this property from an absentee land lord and neither the City nor the Postal Service could get them to respond. With this deletion and deleting everything else either side of the parts store (outlined in blue), The project was then reduced to paving the back portion of the auto parts lot. This brought the project within the range of the available resources, \$18,00 to \$24,000 including in-kind contributions.

We received three bids for the work, two in line with the estimated project cost and one considerably lower. We accepted the low bid from High Desert Aggregate. Due to this bid price, we were able to add back into the project, that portion of the alley for which we had an easement. The final project scope is shown highlighted in yellow. Even with this addition we were able to complete the paving well under budget. A summary of the expenditures is attached.

The FBLA club has done an outstanding job of lining up help and contributions to get this project completed. Their work is a real benefit to the community and an accomplishment of which they can be very proud.


Joe Garlitz, Recorder/Administrator

FBLA PARKING LOT PROJECT

Surveying and preliminary grading (in-kind City) estimate	\$450.00
20 yds leveling gravel	\$120.00
Compactor roller rent	\$300.00
Finish prep and paving	<u>\$15,700.00</u>
Total Project Cost	\$16,570.00

Resources pledged:

City of Elgin	\$ 5,000.00
Un. Co. Transient Tax	3,000.00
NEO Alliance	10,000.00
Private Cash Donations	350.00
Private in-kind mtrls/labor	<u>700.00</u>
Total	\$19,050.00

Resources to be Received/Requested:

City of Elgin	\$ 4,370.00	3,045
<u>Un. Co. Transient Tax</u>	2,625.00	
NEO Alliance	8,675.00	16,440
Private Cash Donations	350.00	
Private in-kind mtrls/labor	<u>550.00</u>	
Total	\$16,570.00	



UNION COUNTY
BOARD OF COMMISSIONERS

STEVE McCLURE, Commissioner
COLLEEN MacLEOD, Commissioner
JOHN E. LAMOREAU, Commissioner

1106 "K" AVENUE

LA GRANDE, OR 97850

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April 16, 2003

Jamie Gentry
Elgin High School FBLA
P.O. Box 68
Elgin, OR 97827

Dear Jamie:

The Union County Board of Commissioners have approved the recommendation of the Transient Tax Discretionary Fund Committee to award a grant of \$3,000 for Project Facelift.

The Commissioners and the committee members are pleased to be able to assist you with this very worthwhile project.

Sincerely,

Steve McClure
Chairman

SM:sb

UNION COUNTY
TRANSIENT TAX DISCRETIONARY FUND
GRANT APPLICATION

APPLICANT NAME (Organization): Elgin High School FBLA

ADDRESS: P.O. Box 68

CITY: Elgin STATE: OR ZIP CODE: 97827

NAME OF CONTACT PERSON: Jamie Gentry

TITLE: Project Manager DAYTIME TELEPHONE: (541) 437-2021

PROJECT TITLE: Project Facelift

PROJECT DURATION: Start Date: April/May 2003 End Date: August 2003

ORGANIZATION BACKGROUND & PROJECT NARRATIVE: Please include a brief narrative about your organization, describing its history and purposes. Also please describe the scope of activity for which grant funds are requested. What do you want to do; why is it important; how are you going to do it, what are the economic benefits? Include your proposed method of evaluating the success of your activity.

PROPOSED PROJECT BUDGET:

Revenues:

Source	Amount	
City of Elgin	\$ 5,000	4,339
Northeast Oregon Alliance	10,000	8,677
Contributions (gravel, excavation)	3,000	2,603
Contributions from loc. businesses	3,000	300
TOTAL	18000	→ 21,000

Expenses:

Item	Amount
parking lot paving	\$24,000
(excavation, sub-service, asphalt overlay)	
TOTAL	\$24000

TOTAL DISCRETIONARY FUNDS REQUESTED: \$3,000

Future Business Leaders of America (FBLA) is a non-profit organization that works to acquaint students with the business world and get them involved in their communities. Every year they do a large community service project that directly benefits their community. FBLA has been working on developing a parking lot in Elgin as their community service project.

This project includes the excavation and paving of the area around the Opera House, Napa Auto Parts and Hardware Store. Elgin is in serious need of off-street parking, and this would ultimately create 27 parking spots with some large enough for truck and trailer parking. This area is congested with truck traffic and it has become a safety hazard for cars to be parked along the road. This project has become essential in Elgin's economic development plan. It would benefit the businesses both by allowing employees to park off-street, and by having a place for tourists to park and shop, and will also give access to the new recycle bins.